

UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 1

JUNE 8, 2026

6:00 P.M.

MINUTES

The regular meeting of the Upshur County Emergency Services District No. 1 Board of Commissioners was held on June 8, 2026, in the Upshur County Courtroom, Temporary Upshur County Courthouse, 150 E. Jefferson Street, Gilmer, Texas.

The District considered and acted upon the following matters:

1) **Call to order and establish quorum.** The meeting was called to order at 6:00 p.m. by Kenny Southwell and a quorum was present with Kenny Southwell, Scott Mischnick, Raymond Cook, and Brian Jones being present. Garon (Gig) Wade was absent.

2) **Public Comment.** No public comment.

3) **Announcements.**

A. **Financial Update.**

Brian Jones announced the balances on the checking and savings account. He further announced that the budget numbers are running about average.

7) **Presentation by Touchstone District Services regarding a sales tax referendum, dates for the process, and a question and answer session.** Simon VanDyke with Touchstone District Services gave a presentation regarding a sales tax referendum, including possible dates to focus on. There was a question and answer period following.

4) **Consent agenda items:**

A. **Consider approving Minutes of May 11, 2026 meeting.**

B. **Consider approving Accounts Payable items.**

C. **Consider approving reimbursements to departments for invoices submitted for the month of April 2026.**

D. **Consider approving expenditures, if any, purchased with the ESD's credit card and authorize payment for the credit card invoice due on or about June 12, 2026.**

Motion by Scott Mischnick with a second by Brian Jones to approve consent agenda items A-D. Motion passed; 4 For and 0 Against.

5) **Review and approve quarterly investment report for the first quarter.** Brian Jones announced the interest earned in the savings account for this year at \$31,000.00.

6) Conduct annual review of investment policy and investment strategies and adopt resolution. No action.

8) Discuss and consider scheduling budget meetings or workshops, if necessary. Kenny Southwell announced the first budget workshop set for this Wednesday, June 10th. The Board set June 29, 2026 @ 6:00 p.m. for a following budget meeting.

9) Discuss and consider taking action on District website status, accessibility, and posting requirements. No action.

10) Discuss and consider taking action on increasing user count for Active 911 alerts. Scott Mischnick announced the increase to 175 licenses and that we are using 163. He announced that there are 12 available. No action.

11) Discuss and consider taking action regarding Harmony Volunteer Fire Department's insurance claim on Jaws of Life unit. No action needed.

13) Discuss and consider taking action on the Texas Forest Service Grants. Harmony VFD is waiting on paperwork regarding the truck grant. No action.

14) Discuss and consider taking action on any grant acceptance and grant reimbursement requests submitted, including:

A. Harmony Volunteer Fire Department Personal Protective Equipment Grant.

B. Harmony Volunteer Fire Department Training Aid Grant.

C. Pleasant Grove Volunteer Fire Department Fire and Rescue Equipment Grant.

Chief Burris with Harmony VFD announced that he needs no action on his two grants at this time.

Pleasant Grove VFD is asking for the matching amount of \$1,316.00 from the ESD. Motion by Raymond Cook with a second by Brian Jones to approve the \$1,316.00 as the matching amount to Pleasant Grove VFD. Motion passed; 3 For with Scott Mischnick abstaining.

15) Discuss and consider taking action on the Toyne trucks, including:

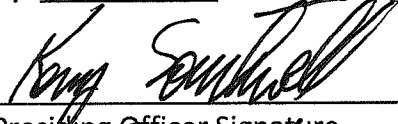
a. The logo graphics for the front doors.

b. The unit number assigned in dispatch, tender, and engine.

Kenny Southwell announced that he will need a copy of the logo graphics for the front doors of those that are receiving trucks. He also announced that he needs the unit numbers assigned for the dispatch system. He needs these items by August.

16) Discuss and consider taking action to utilize The Carlton Law Firm for their tax process services for this upcoming budget year. It was the consensus of the Board that the ESD will not need the services of The Carlton Law Firm for the tax process.

- 12) Discuss and consider taking action on the purchase of property. Kenny Southwell gave an update of the status of the purchase of the property on Hwy. 155. He announced that there is a contract for him and Scott Mischnick to sign if approved by the Board. He further announced that there will need to be a survey done on the property as well as an inspection. Attorney Dwight Brannon has prepared the contract to purchase the property. He has set the closing date for July 7th. Kenny Southwell announced that the ESD will owe \$1,000.00 for the earnest money as well as closing costs of \$2,125.00. Raymond Cook made a motion with a second by Brian Jones to purchase the building for \$325,000.00. Motion passed; 4 For and 0 Against. Raymond Cook made a motion with a second by Brian Jones to hire Gatton Surveying to prepare the survey at a price not to exceed \$1,500.00. Motion passed; 4 For and 0 Against. Raymond Cook made a motion with a second by Brian Jones to hire David Smith Inspections to perform the commercial inspection for \$300.00. Motion passed; 4 For and 0 Against. Raymond Cook made a motion with a second by Brian Jones to approve the \$1,000.00 earnest money payment. Motion passed; 4 For and 0 Against.
- 17) Discuss and consider taking action on insurance claim payouts. None
- 18) Review training requirements and compliance status for each commissioner. No action.
- 19) Discuss and consider items for next month's agenda.
- 20) Adjournment. Meeting adjourned at 7:25 p.m.



Presiding Officer Signature
Title: President

Date: 7-13-26

ACCOUNTS PAYABLE:

1)	Upshur County Sheriff (June dispatching services)	\$ 3,000.00
2)	Terri Ross (May services)	\$ 850.00
3)	City of Gilmer	\$ 22,500.00
4)	City of Gladewater (Qtr installment)	\$ 15,125.00
5)	City of Big Sandy (Qtr installment)	\$ 8,750.00
6)	Upshur County Appraisal District (Qtr installment)	\$ 12,347.53
7)	Gilmer National Bank (East Mountain Station loan payment)	\$ 20,259.12
8)	Karen Jacks	\$ 1,000.00
9)	The Carlton Law Firm	\$ 486.50
10)	U.S. Post Office (Box Rental)	\$ 78.00
11)	ETEX (Draft)	\$ 103.95
12)	Swepco (Draft)	\$ 27.49

REIMBURSEMENTS TO DEPARTMENTS FOR APRIL INVOICES PAID IN JUNE:

1)	Bettie VFD	\$ 3,676.94
2)	East Mountain VFD	\$ 2,009.41
3)	Ewell VFD	\$ 2,880.98
4)	Harmony VFD	\$ 1,469.36
5)	Pleasant Grove VFD	\$ 11,711.10
6)	Pritchett VFD	\$ 2,488.65
7)	Simpsonville VFD	\$ 6,992.10
8)	West Mountain VFD	\$ 904.48