

UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 1
P.O. Box 1432, Gilmer, Texas 75644

November 11, 2024
6:00 P.M.

Upshur County Courtroom
Temporary Upshur County Courthouse, 150 E. Jefferson, Gilmer, Texas 75644

FILED
TERRI ROSS
COUNTY CLERK
2024 NOV -6 AM 7:27
UPSHUR COUNTY, TX.
BY J. Row
DEPUTY

NOTICE OF PUBLIC MEETING

Notice is hereby given that the Board of Commissioners of the **UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 1** will hold a meeting on **NOVEMBER 11, 2024 at 6:00 P.M.** at the following location: Upshur County Courtroom, Temporary Upshur County Courthouse, 150 E. Jefferson, Gilmer, Texas 75644.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

Pursuant to Policy Number 3 of the Upshur County Emergency District No. 1, anyone wishing to address the Board must sign up on the provided sign-up sheet along with the items they wish to speak about prior to the meeting being called to order. Individual members of the public may address the Board for a maximum of 3 minutes on any matter. Members of the public may collectively address the Board for a total of 30 minutes on any single matter. Individuals may address the Board once per item. No formal action, discussion, deliberation, or comment will be made for items not on this agenda. Any individual wishing to speak during a particular agenda item after the public comment section must wait to be recognized by the chairperson. It is the Board's discretion to hear any comment from individuals on agenda items after the public comment section.

1. Call to order and establish quorum
2. Public comment
3. Announcements:
 - A. Update on ESD coverage map
 - B. Update on Harmony station
 - C. Discuss radio frequency list and time line
4. Consent agenda items:
 - A. Approval of the minutes of the October 14, 2024 meeting.
 - B. Accounts Payable
 - C. Fund rural fire departments in the amount of \$3,500.00

5. Discuss and take action to pay TCMC this month's draw of \$87,789.14 minus the 10% retainage of \$8,778.91 which equals the amount of \$79,010.23 for the new construction of the Harmony VFD station.
6. Discuss and take action on recommendations of Accountant for closing FYE24 books and make any budget amendments at the request of the Accountant.
7. Presentation of new reporting software.
8. Discuss and take action to approve the new Open Records Request Policy.
9. Execute 2024-2025 contracts received and take action as needed.
8. Discuss and take action on any insurance claim payouts to rural departments.
9. Discuss and take action on any grant reimbursement requests submitted.
10. Discuss and take action on items to be considered for next month's agenda.
11. Adjournment.

UPSHUR COUNTY EMERGENCY
SERVICES DISTRICT NO. 1

By: Kenny Southwell (HR)
Kenny Southwell, President

This Meeting Notice and Agenda was filed with the County Clerk's Office, posted at the Upshur County courthouse bulletin board, and posted on the District's website at least 72 hours prior to the meeting.

UPSHUR COUNTY EMERGENCY SERVICES
DISTRICT NO. 1 BOARD OF COMMISSIONERS
Kenny Southwell – President
Scott Mischnick – Vice-President
Ray Cook - Secretary/Asst. Treasurer
Brian Jones – Treasurer/Asst. Secretary
Anthony Depaepe

The Board may retire to Executive Session any time between the meetings opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code and/or personnel matters pursuant to Chapter 551.074 of the Texas Government Code. Action, if any, will be taken in open session.