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COUNTY CLERK
2025 MAY -9 AM 11:38
UPSHUR COUNTY, TX
BY
DEPUTY

UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 1
P.O. Box 1432, Gilmer, Texas 75644

May 12, 2025
6:00 P.M.
Upshur County Courtroom
Temporary Upshur County Courthouse, 150 E. Jefferson, Gilmer, Texas 75644

NOTICE OF PUBLIC MEETING

Notice is hereby given that the Board of Commissioners of the **UPSHUR COUNTY EMERGENCY SERVICES DISTRICT NO. 1** will hold a meeting on **MAY 12, 2025 at 6:00 P.M.** at the following location: Upshur County Courtroom, Temporary Upshur County Courthouse, 150 E. Jefferson, Gilmer, Texas 75644.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

Pursuant to Policy Number 3 of the Upshur County Emergency District No. 1, anyone wishing to address the Board must sign up on the provided sign-up sheet along with the items they wish to speak about prior to the meeting being called to order. Individual members of the public may address the Board for a maximum of 3 minutes on any matter. Members of the public may collectively address the Board for a total of 30 minutes on any single matter. Individuals may address the Board once per item. No formal action, discussion, deliberation, or comment will be made for items not on this agenda. Any individual wishing to speak during a particular agenda item after the public comment section must wait to be recognized by the chairperson. It is the Board's discretion to hear any comment from individuals on agenda items after the public comment section.

1. Call to order and establish quorum.
2. Public comment.
3. Announcements:
   A. Set a date for Active 911 presentation;
   B. Set a date to begin billing for calls;
   C. Update regarding the amended Dispatching Contract presented to the City of Gilmer;
   D. Dispatch to Gilmer VFD for areas outside of the City of Gilmer but within ESD territory;
   E. Reminder to Chiefs to provide a list of all structural fire fighters in their department;
   F. Reminder to Chiefs to provide the Excel spreadsheet with information required for the new reporting system;
   G. Discuss how many departments have applied for an engine or tanker through the TFS 25-26 Grant Program;

H. Set a date for a budget meeting in May.

4. Consent agenda items:
   A. Approval of the minutes of the April 14, 2025, April 17, 2025, and May 7, 2025 meetings;
   B. Accounts Payable; and
   C. Approval of reimbursements to departments for invoices submitted for the month of March 2025.
5. Approval of expenditures, if any, purchased with the ESD's credit card and authorization to pay credit card invoice due on or about June 12, 2025.
6. Discuss and take action to approve the Interlocal Agreement with the Upshur County Sheriff's Department.
7. Discuss and take action to approve the purchase and payment for the radios from Inter County Communications.
8. Discuss and finalize the numbering system for the new dispatching.
9. Discuss and finalize the information to be provided to the Upshur County Sheriff dispatch regarding the call types, terminology, contact numbers, etc. to assist in dispatching.
10. Discuss and take action to pay First In for the Ewell brush truck.
11. Discuss and take action to approve the Resolution to Adopt the Records Management Policy.
12. Discuss and take action to approve and adopt the updated Financial Policies.
13. Discuss and take action to authorize signors on the two accounts at Gilmer National Bank in the name of Glenwood Acres Volunteer Fire Department.
14. Discuss and take action on any insurance claim payouts to rural departments.
15. Discuss and take action on any grant reimbursement requests submitted.
16. Discuss and take action on items to be considered for next month's agenda.
17. Adjournment.

UPSHUR COUNTY EMERGENCY
SERVICES DISTRICT NO. 1

By: Kenny Southwell (TR)
Kenny Southwell, President

This Meeting Notice and Agenda was filed with the County Clerk's Office, posted at the Upshur County courthouse bulletin board, and posted on the District's website at least 72 hours prior to the meeting.

UPSHUR COUNTY EMERGENCY SERVICES
DISTRICT NO. 1 BOARD OF COMMISSIONERS
Kenny Southwell – President
Scott Mischnick – Vice-President
Raymond Cook - Secretary/Asst. Treasurer
Brian Jones – Treasurer/Asst. Secretary
Garon (Gig) Wade

The Board may retire to Executive Session any time between the meetings opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code and/or discussion of real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code and/or personnel matters pursuant to Chapter 551.074 of the Texas Government Code. Action, if any, will be taken in open session.